



JOB ANNOUNCEMENT

PART-TIME CLINICAL CASE MANAGER – ROVING

Organization Overview:

Community Housing Partnership's mission is to help homeless people secure housing and become self-sufficient. Community Housing Partnership is an outcomes focused service organization that uses affordable, supportive housing as a platform for our intervention, in order to partner with our formerly homeless individual, senior and family residents to reach self-sufficiency, independence, and the ability to move beyond supportive housing and break the cycle of homelessness. At CHP, we believe that – given the right support – all people possess the capacity to achieve a high degree of self-sufficiency. Community Housing Partnership is financially stable with an annual operating budget of approximately \$31 million and a staff of nearly 300 employees.

Position Overview:

The part-time Clinical Case Manager –Roving (CCM - Roving) is responsible for providing short-term therapy, case management, and crisis intervention for residents living in supportive housing buildings in San Francisco. CCM's utilize clinical assessments to assess resident functioning, identify barriers to self-sufficiency, and build targeted action plans with residents. CCM's submit timely documentation of interactions with residents, bill Medi-Cal for specialty behavioral health services, and maintain updated client records. The CCM supports residents in linking with outside community providers for long term services. Residents, who are adults with histories of homelessness and mental health diagnoses, are housed across multiple buildings within CHP properties. The part-time CCM carries a caseload of approximately 8 residents. CCM's work collaboratively with on-site Resident Services and Housing Operations staff, and are members of the agency's Clinical Services team.

Essential Functions:

- Provide clinical case management services to residents with complex behavioral health issues to increase self-sufficiency
- Provide supportive counseling using Harm Reduction and Housing First principles
- Coordinate with client placement agencies regarding client progress and challenges
- Identify, develop linkages with, and coordinate access to services in the community and ensure active follow-up occurs
- Assist residents with linkages to mental health, substance use, and community services including accompaniment to appointments
- Actively work with residents to address lease violations and other Housing Operations concerns
- Provide crisis intervention, conflict resolution and de-escalation services
- Facilitate 5150s (as needed) and actively manage the discharge planning process
- Promote a resident empowerment approach to CCM services within an intentional service model
- Chart and document services provided
- Provide backup coverage for other CCMs
- Attend case conferences and other meetings as required or needed
- Provide consultation and training as needed to staff to improve clinical effectiveness
- Other duties as assigned

Qualifications:

- Minimum two years' experience providing services to individuals with co-occurring issues
- Demonstrated ability to provide effective clinical services within a context of harm-reduction practices and within an intentional service model
- Demonstrated ability in providing clinical case management services to formerly homeless individuals, especially those experiencing mental health and substance use issues

- Experience in a multi-disciplinary setting and in working collaboratively with other providers within the San Francisco behavioral health care system
- Experience in crisis intervention and conflict resolution
- Experience in Harm Reduction, Housing First, Motivational Interviewing and trauma informed care
- Strong written and verbal communication skills and ability to communicate effectively with a diverse population of staff and residents
- Strong clinical documentation skills; Medi-Cal billing and Avatar experience preferred.
- Experience in developing and facilitating groups
- Strong administrative and computer skills (MS Word, Outlook, Excel)
- Ability to speak Spanish or another language spoken by Community Housing Partnership residents a plus

Required Education, Credentials & Licensure:

- Master's degree in a behavioral science (social work, counseling, psychology)
- Licensed (LCSW, MFT, or Ph.D.) or registered with the CA Board of Behavioral Sciences as an ASW, PCCI or MFT intern. Clinical Supervision provided
- Valid California driver's license

Position Details:

- Location: San Francisco
- Rate: \$22.95
- Office hours: 20-32 hours/ week; specific schedule TBD
- Part-Time / Non-Exempt status
- Union: This position is under the collective bargaining agreement with SEIU 1021
- Reports to: Clinical Services Manager

Compensation & Benefits:

Salary commensurate with experience. CHP provides an excellent benefits package including 100% employer paid employee health, dental, vision, life & disability insurance; commuter benefits, 403(b) investment opportunity; Employee Assistance Program, paid training, paid vacation, 13 paid holidays and sick time.

Application Process:

To apply for this position, please submit a cover letter and resume to: <http://www.chp-sf.org/about/apply-for-job-opportunities/>

Due to the number of applications we receive, we are only able to respond to candidates selected for interviews.

Equal Opportunity Employer:

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records. Community Housing Partnership is an Equal Opportunity Employer without regard to formerly homeless people, race, color, creed, gender, gender expression, gender identity, religion, marital status, registered domestic partner status, sex (includes pregnancy, childbirth, breast feeding, and related medical conditions), sexual orientation, age, veteran status, national origin or ancestry, political affiliation, physical or mental disability, medical condition including genetic characteristics, or any other consideration made unlawful by federal, state, or local laws. Community Housing Partnership hiring policies require a background check for all applicants working directly with at-risk populations.