

City of Berkeley, California

**Director of Health, Housing and Community Services**

**Annual salary range: \$165,778.29 to \$227,960.30**

The City of Berkeley offers a comprehensive executive benefits package.

**Application deadline: Monday, June 24, 2019**

Famous around the globe as a center for academic achievement, scientific exploration, free speech and the arts, the City of Berkeley is bordered by San Francisco Bay to the west and rolling hills to the east. The City is renowned for its green space, mild weather, and world-class cultural life. International shopping districts, outstanding restaurants, cutting-edge environmental organizations, art galleries, theaters, museums, Berkeley City College and the University of California at Berkeley all add to the City's uniquely diverse and culturally rich atmosphere. Over 50 public parks, miles of bike lanes and walking trails, and a public marina offer exceptional opportunities for year-round outdoor recreation

The Health, Housing and Community Services Department is comprised of five divisions and the Office of the Director. The Department is supported by 250 employees and a FY19 budget of \$60.26M:

**Office of the Director (\$2.66M/17 FTE)**

**Aging Services (\$4.75M budget/25 FTE)**

**Environmental Health (\$2.45M/13 FTE)**

**Housing and Community Services (\$23.57M/21 FTE)**

**Public Health (\$10.43M/52 FTE)**

**Mental Health (\$16.39M/73 FTE)**

This position oversees the Department of Health, Housing and Community Services with responsibility for the planning, organization, administration, financial management and effective operation of its programs and services. These programs and services include the promotion of the physical, emotional, environmental and social well-being of the Berkeley community; and, performs related duties as required. This position is vacant due to the promotion of the previous Director.

The ideal candidate will be a seasoned, approachable, high-energy leader who possesses the ability to work collaboratively with the Council, staff, and stakeholders. This role requires technical expertise, creativity, resourcefulness and sound judgment in the analysis and solution of complex problems. The next Director will possess exceptional management, interpersonal and communication skills and be deeply engaged with projects, programs, and people. A professional demeanor and the ability to quickly and effectively assess, engage with, and acclimate to an organization's needs is expected. Dedication to transparency, inclusivity, diversity and strong ethics is paramount in this role.

Graduation from a four-year college or university with major coursework in Business or Public Administration, Health Care or Hospital Administration, Public Health Administration or a closely related field AND six (6) years of progressively responsible experience in public administration, health care management, or community development is required. At least four (4) years of this experience must have been at a managerial level, which included state and federally funded services; policy formation; program planning, development and implementation; and budget and personnel management. A

Master's Degree in the fields noted above and experience with citizen-participation based planning efforts, citizen boards and commissions, and state and federal grant administration are highly desirable.

To be considered for this exceptional career opportunity, please submit your cover letter with resume, and a list of five professional references (who will **not** be contacted in the early stages of the recruitment). Resumes should reflect years **and** months of positions held, as well as size of staff and budgets you have managed. Please apply on our website: <https://secure.cpshr.us/escandidate/JobDetail?ID=461>

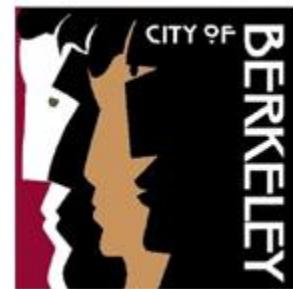
For additional information, contact:

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**CPS HR Consulting**  
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Recruitment Brochure: [www.cpshr.us/search](http://www.cpshr.us/search)  
City of Berkeley, California website: [www.cityofberkeley.info](http://www.cityofberkeley.info)



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*The City of Berkeley, California is an equal opportunity employer.*