**43rd NPH Conference - Request for Workshop Proposals**

Thank you for your interest in presenting at the virtual Annual NPH Conference on Monday, October 3 at the San Francisco Marriott Marquis.

**\* Required**

Email \*

**Submission Deadline: Monday, July 11 at 11:59pm PT**

**Please email this proposal to** **Morgan@nonprofithousing.org** **before Monday, July 11**

*For questions, please email Morgan@nonprofithousing.org*

Before you submit a workshop proposal:

For more information about submission requirements and deadlines, please carefully review our workshop request for proposals: <https://nonprofithousing.org/wp-content/uploads/2022/05/RFP_Guidelines_-Workshop-Collection-2022-Conference.pdf>

**New Submission Requirements** - We are requesting that submissions fulfill the criteria listed below (1-9).

1. We are specifically looking for workshops that ground the discussion around one or all three frameworks:
	1. Racial equity and justice (Does your workshop directly and explicitly discuss ways to advance racial equity and justice?)
	2. Rebuilding a just society (Does your workshop offer new and transformative solutions to affordable housing policy, development, financing, organizational operations, etc. that lead to more equitable, efficient, and impactful outcomes?)
	3. Recovery and Sustainability (Does your workshop examine and offer tools, resources, best practices that advance affordable housing development, preservation and resident stability, health and well-being?)
2. With those frameworks in mind, we are looking for workshops within the following tracks:
	1. Racial and Economic Equity and Inclusion
	2. Affordable Housing Development
	3. Affordable Housing Finance
	4. Property Management
	5. Asset Management
	6. Resident Services
	7. Federal, State, and Local Policy Solutions
	8. Narrative Solutions and Advocacy Campaigns
	9. Addressing Homelessness
		1. >>> Looking for ideas? Suggested topics are listed on pages **3-4** of the RFP.

**NOTE:** These are suggested tracks and we may not offer every track at the conference depending on workshop proposals and the selection process.

1. For workshop proposals to be considered, the organization or individual submitting the workshop must be current NPH members either through individual membership or organization membership. To confirm your membership status, or for any questions about your membership, please contact Andrew@nonprofithousing.org.
2. Preference is given to workshops with a diverse panel, including, but not limited to, racial, gender, LGBTQ+, geographic, and organizational diversity.
3. Submissions will need to provide attendees with a call-to-action – a tangible next step.
4. **No more than 3** submissions per organization or per person.
5. Incomplete submissions will not be considered. Preference is given to proposals with listed speakers.
6. Submissions designed to sell or promote one company's product or service will not be accepted.
7. If selected, you agree to adhere to all deadlines and policies of the conference.

Looking for topic ideas? Suggested topics can be found on the RFP/guidelines sheet.

<https://nonprofithousing.org/wp-content/uploads/2022/05/RFP_Guidelines_-Workshop-Collection-2022-Conference.pdf>

Are you a current NPH member through an individual membership or an organization membership? **\***

For workshop proposals to be considered and reviewed, workshop conveners must be current NPH members either through an individual membership or an organization membership. Questions about your membership status? Contact Andrew Wong at Andrew@nonprofithousing.org. JOIN OR RENEW HERE: <https://nonprofithousing.org/membership/becomeamember/>

* Yes, I’m a proud member of NPH!
* No, but I'll join today.
* I'm not sure.

**Workshop Proposal**

1. Select the framework that bests reflects your workshop: \*Select all that applies.

* Racial equity and justice
* Rebuilding a just society
* Recovery and Sustainability

2. Workshop Title (10 words or less):\*

3. Description (4-6 sentences):\*

4. Primary Workshop Track\* Select a workshop track that best represents your workshop topic.

* Racial and Economic Equity and Inclusion
* Affordable Housing Development
* Affordable Housing Finance
* Property Management
* Asset Management
* Resident Services
* Federal, State, and Local Policy Solutions
* Narrative Solutions and Advocacy Campaigns
* Addressing Homelessness

5. Secondary Workshop Track (optional) If your workshop proposal overlaps with multiple tracks, please identify a secondary and tertiary track.

* Racial and Economic Equity and Inclusion
* Affordable Housing Development
* Affordable Housing Finance
* Property Management
* Asset Management
* Resident Services
* Federal, State, and Local Policy Solutions
* Narrative Solutions and Advocacy Campaigns
* Addressing Homelessness

6. Tertiary Workshop Track (optional) If your workshop proposal overlaps with multiple tracks, please identify a secondary and tertiary track.

* Racial and Economic Equity and Inclusion
* Affordable Housing Development
* Affordable Housing Finance
* Property Management
* Asset Management
* Resident Services
* Federal, State, and Local Policy Solutions
* Narrative Solutions and Advocacy Campaigns
* Addressing Homelessness

6. What is the action or advocacy item for the attendees? How will attendees use and apply the information learned/discussed?\*

**Workshop Audience**

7. Audience Skill Level:\*

* Beginner
* Intermediate
* Advanced
* All Skill Levels

8. Is this a 101-workshop?\* For the 101-workshop category, we are looking to identify workshops that provide foundational information for newcomers in the field.

* Yes
* No

9. Target Audience (select all that apply):\*

* Accountants
* Advocates
* Asset Managers
* Attorneys
* Community Organizing Staff
* Developers
* Government Staff
* Lenders
* Project Managers
* Resident Services Staff
* All sectors
* Other:

**Panel Information**

We're looking for a well-rounded panel that offers multiple perspectives on a given topic.

IMPORTANT NOTES:

1. Preference will be given to workshops with a diverse panel, including, but not limited to, racial, gender, LGBTQ+, geographic, and organizational diversity.

2. Submissions will need to provide attendees with a call-to-action – a tangible next step.

3. Preference is given to proposals with listed speakers.

4. NPH requests no more than 3 panelists plus 1 convener/moderator.

10. How will your panel contribute to diversity (including, but not limited to, racial, gender, LGBTQ+, geographic, and organizational diversity) at the conference?\*

Speaker #1: Full Name\* Don't forget to confirm spelling!

Speaker #1: Organization\* Don't forget to confirm spelling!

Speaker #1: Job Title\* Don't forget to confirm spelling!

Speaker #1: Confirmed?\*

* Yes - the speaker is confirmed
* No - waiting to confirm

Speaker #2: Full Name\* Don't forget to confirm spelling!

Speaker #2: Organization\* Don't forget to confirm spelling!

Speaker #2: Job Title\* Don't forget to confirm spelling!

Speaker #2: Confirmed?\*

* Yes - the speaker is confirmed
* No - waiting to confirmed

Speaker #3: Full Name\* Don't forget to confirm spelling!

Speaker #3: Organization\* Don't forget to confirm spelling!

Speaker #3: Job Title\* Don't forget to confirm spelling!

Speaker #3: Confirmed?\*

* Yes - the speaker is confirmed
* No - waiting to confirmed

Moderator: Full Name\* Don't forget to confirm spelling!

Moderator: Organization\* Don't forget to confirm spelling!

Moderator: Confirmed?\*

* Yes - the moderator is confirmed
* No - waiting to confirm

In case a speaker cancels or is unavailable, do you have alternate speakers in mind? If yes, please provide their names and organizations below.

**Convener/Submitter Contact Information**

First Name:\*

Last Name:\*

Organization:\*

Email:\*

Phone number:\*

Secondary Contact - Email:\* If you have an executive assistant or an additional contact we should copy, please include their email.

Additional Comments:

Please select the submission type:\*

If your workshop is not selected for the Conference, would you like to submit it as a 2023 Brown Bag Training? Brown Bag Trainings are two-hour workshops that are shared with our members.

* Conference workshop submission only
* Conference workshop submission AND 2023 Brown Bag Training submission

**Workshop Agreement:\***

If your workshop is accepted, you agree to submit all requested information/materials by the required deadline and to all conference policies and requirements. NPH reserves the right to modify your proposed title, panelists, description, etc. Please check this box to affirm your commitment to NPH's terms. To review deadlines, visit our RFP: <https://nonprofithousing.org/wp-content/uploads/2022/05/RFP_Guidelines_-Workshop-Collection-2022-Conference.pdf>

* I agree with the terms.

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