

An exciting opportunity is now open.

Assistant Project Manager, Real Estate Development

\$98,515 - \$132,020 Annual DOQ

Opening Date: November 6, 2024

Closing Date: Open until filled

Interested candidates are encouraged to apply immediately for consideration

The Santa Clara County Housing Authority (SCCHA) is the county's largest provider of affordable housing, helping make rental housing safe and affordable for approximately 20,000 low-income households.

How You Will Make an Impact:

SCCHA's Real Estate Development Division is a mission oriented, dynamic, and collaborative team, working closely together to creatively develop new affordable housing as well as preserve existing assets in service of the tenants and communities we serve. By embedding the innovative spirit of the Silicon Valley into our agency's culture, we are elevating our efforts to address the affordable housing shortage in Santa Clara County. To ensure equity and justice, we prioritize housing developments for extremely low-income individuals and families that embrace residents' lived experiences. Our resident-centered approach leverages our real estate capacity, talented staff, and community partnerships.

We are looking for a dynamic individual who will be a part of the real estate department and help us to develop a pipeline of over 20 projects and over 1500 units of affordable housing. We are looking for team players who are excellent and creative problem solvers and who enjoy the challenge of a variety of projects ranging from new construction multi-family housing to the renovation and rehabilitation of existing structures to the repurposing of commercial properties and master planning for affordable housing.

What Our Team Is Looking For:

Any equivalent combination of education and/or experience likely to provide the required core competencies may be considered. A typical combination that is qualifying may include:

- A bachelor's degree from an accredited four-year college or university with major coursework in community development, real estate development, affordable housing development, business, economics, urban planning, or a related field; and
- One (1) year of experience in affordable housing development program or project management.

Our Ideal Candidate:

The successful candidate will join a dynamic team of professionals and will possess the following skills:

- **Exceptional Communicator** – expresses ideas clearly and concisely both orally and in writing. Values the diversity and differences brought by others, build, and maintain interpersonal relationships.

- **Judgement & Decision Making** – a critical thinker and problem solver. Makes decisions in compliance with the law and Agency policies.

Learn more and apply today at www.scchousingauthority.org/careers

For Help: please contact the Human Resources Department at (408) 993-2934.